

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on July 17, 2012, at the Borough School District Administration Building, 501 N. Gulkana Street, Palmer, Alaska. The meeting was called to order at 4:30 p.m. by Assemblymember Salmon to hold the annual evaluation of the Clerk.

II. ROLL CALL

Assembly members present and establishing a quorum were:

- Mr. Warren Keogh, Assembly District No. 1
- Mr. Noel Woods, Assembly District No. 2
- Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*) (*attended telephonically*)
- Mr. Steve Colligan, Assembly District No. 4 (*arrived at 4:33 p.m.*)
- Mr. Darcie K. Salmon, Assembly District No. 5
- Mr. Jim Colver, Assembly District No. 6 (*arrived at 4:45 p.m.*)
- Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

- Ms. Lonnie R. McKechnie, Borough Clerk
- Ms. Jamie Newman, Deputy Borough Clerk

III. APPROVAL OF AGENDA

Presiding Officer Salmon inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Assemblymember Keogh.

V. EXECUTIVE SESSION: (*for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.*)

A. EVALUATION OF THE BOROUGH CLERK

Presiding Officer Salmon inquired if the Clerk would like to conduct the evaluation in executive session.

Ms. McKechnie affirmed the query.

MOTION: Assemblymember Keogh moved to enter executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion, in particular to conduct the annual evaluation of the Borough Clerk. Those present during the executive session will be the Members of the Assembly and the Clerk.

VOTE: The motion passed without objection and the Assembly moved into executive session at 4:33 p.m.

MOTION: Assemblymember Keogh moved to exit executive session.

VOTE: The motion passed without objection and the Assembly exited executive session at 5:04 p.m.

MOTION: Assemblymember Keogh moved to increase the Clerk's salary to \$105,000 per year with a \$300 per month vehicle stipend.

VOTE: The motion passed without objection.

VI. AUDIENCE PARTICIPATION

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There was no one present who wished to speak.)

Ms. McKechnie:

- thanked the Assembly for the positive evaluation; and
- invited the Assembly to approach her with anything they may need.

Assemblymember Colver commended the Clerk and her staff on their professionalism and dedication.

Assemblymember Colligan applauded the Clerk and her staff on their hard work.

Assemblymember Woods noted his appreciation for the Clerk.

Assemblymember Halter:

- expressed his appreciation for the Clerk; and
- added that Ms. McKechnie is one of the most competent municipal clerks in Alaska.

Assemblymember Keogh:

- praised the Clerk and her staff on their perpetual professionalism; and
- added that staff is friendly, impartial, and do a great job.

Assemblymember Arvin:

- affirmed his appreciation of the Clerk and her staff; and
- thanked Ms. McKechnie for her outstanding job performance.

Assemblymember Halter noted that the Assembly raised the Clerk's salary based on her level of experience in relation to what other jurisdictions are paying, as well as her peer group at the Borough.

Assemblymember Salmon expressed his appreciation for the work performed by the Clerk.

VIII. ADJOURNMENT

The meeting adjourned at 5:07 p.m.


LARRY DeVILBISS, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 08/21/12